



**Ladera Elementary School**

**PTO Meeting**

**October 19, 2011**

**Board Members Present:**

Janice Lee, Jim DiLellio, Pam Edmondson, Karen Sisson, Kathy Ghanouni, Sheila Adlawan, Judy Clark

**Board Members Absent:**

Pam Dixon, Zubia Villacorta, Shannon Bowers

**Principal:**

Derek Pinto

See attached sign-in sheet for Committee Chairs, Teachers, and parents who were also present.

**1. Call to Order**

- The meeting was called to order at 12:05 PM by Janice Lee. The minutes from the previous meeting were approved by Theresa Goldenberg and seconded by Pam Edmondson.
- Janice would really like to focus on communication this school year and feels it is vital to the success of the PTO.

**2. Janice Lee- President**

- The Pledge Drive raised \$51,000 with 85% family participation (253/299 from the general school population and 19/88 from the SDC population).
- Janice would like to make a motion to move the budget to being passed to the Spring versus the Fall for the coming school years.
- In order for the PTO to continue with the current programs, and spend approximately \$120,000 per year, we will need to raise \$100,000 this school year.
- Janice would like (out of respect for the 90 families who generated \$40,000 in revenue from the Pledge Drive) to have fundraisers that appeal to more of the general school population and even the outside community.
- There was an open discussion regarding smaller fundraisers (2 to 3) which would hopefully generate around \$36,000. We will regroup after the Fall Carnival/Fundraiser to see if it was successful and to discuss options for the Spring.

**3. Guest Speaker Chris Gibbs**

- The Great Shake Out is planned for Thursday, October 20<sup>th</sup>. In terms of school preparedness, Ladera is on top.
- The motto is "Be Prepared, Not Scared" and includes 4 main points:
  - 1) Having a secure place on campus to store medical supplies, student contact information, etc.
  - 2) Securing and maintaining our campus and redirecting members of the community to the proper Red Cross Location.

- 3) Provide support to students whose parents/guardians are unable to get to their children.
- 4) Family and personal preparedness (see attached document for detailed information)

**4. Mrs. Goldenberg- Dino Dash**

- Dino Dash is on Sunday, November 6<sup>th</sup>. The deadline for Early Bird registration is Friday, October 21<sup>st</sup>.
- Teachers are not allowed to promote individuals in the classroom so please spread the word.
- We can have a free booth to be used as a fund raiser. Get with Mrs. Goldenberg if you have any ideas or suggestions.
- Remember to wear your Ladera Red Shirts and the school will plan on meeting in front of Rubio's just before the 2K Walk starts.

**5. Mr. Pinto- Principal**

- The Pledge Drive was a huge success. Mr. Pinto will be sending out thank you cards to the families that participated.
- Red Ribbon Week is October 24<sup>th</sup> thru the 28<sup>th</sup>.
- Fire drills are done on a monthly basis and an Earthquake drill will be this month.
- Mr. Pinto attended the Tustin Chamber of Commerce Meeting and made a presentation introducing Ladera to the organization.
- Our third RTI Teacher was hired and will start on October 19<sup>th</sup>.

**6. Jim DiLellio- Treasurer**

- Letters were sent to each Committee Chair who has a budget. Please review and get back with Jim any questions or comments. Don't feel that it is necessary to spend the money if you don't need to.

**7. Judy Clark- Fall Carnival**

- Reviewed the set up times and outlined the day's event regarding the Fall Carnival.
- Please make sure that all booths are set up by 4:30 and that each grade level is responsible for breaking down their booth at the end of the evening.
- Mr. Pinto will send out an email to the teachers about the playground and black top.

**8. Pam Edmondson- Volunteer Coordinator**

- A draft copy of the Ladera Volunteer Handbook was distributed. Please review and get back to Pam your input, suggestions, ideas, questions, etc. This book will be inclusive of all items regarding the PTO and Ladera in general. It is a work in progress so your input is vital.

**9. Sheila Adlawan-After School Programs**

- She would like to move the After School Programs for winter up to the week before school is out for the holiday break.

**10. Karen Sisson- Publicity**

- The deadline for the November newsletter is Wednesday, October 19<sup>th</sup>.

**11. Kathy Ghanouni- Assemblies**

- The next assembly is scheduled for January, 2012.

**12. Spirit Wear- Kendra**

- The company that prints our spirit wear is two weeks behind schedule due to a family emergency. We should have our order by next week and will distribute the items to students by the end of next week.

**13. Miscellaneous**

- The Book Fair is scheduled for December 13<sup>th</sup> at Barnes & Noble from 3:30 PM to 6:30 PM with possible dinner afterwards. Oops Night will be on December 14<sup>th</sup>.
- The Ladera School Book Fair is scheduled for May 24<sup>th</sup> thru June 1<sup>st</sup>. Details to follow.

**The meeting adjourned at 1:26 PM**